

# Debut Theatre Company Policies

*We all play an important part in the learning, fun and creative collaboration of our troupe structure. Please read and understand Debut Theatre Policies before attending the first class. Thank you!*

**STUDENT ROLES (Parents please read this section as well-)** The role of Debut students is to pursue their theatrical education with enthusiasm, professionalism and teamwork.

- **Attendance** Theatre is a communal art and you are important! Please communicate lateness or absence to your director before class. Repeatedly missing class may result in lines or parts re-assigned at director's discretion. On-time attendance at dress rehearsal is required. Being late or missing final dress will be result in non-participation the following semester. By registering, you are committing for the entire semester. There is no pro-rating or refunds.
- **Be prepared.** Bring your script in a binder, pencil, paper, and water. Wear comfortable, uncompromising clothing and shoes to move in. Respecting the actor's tools is the first step in developing theatre discipline.
- **Cell phones** are a distraction during rehearsal, divide focus and inhibit good posture. Even if you are not on stage, your focus needs to be engaged in the process, not your outside media. Turn it off! Repeated reminders will lead to the phone being taken away and released only to a parent.
- **Food and drink** other than water should not be in the rehearsal or performance space. Please do not have sugar or caffeine before class. Theatre is high energy by nature - additional stimulants disrupt focus and self control.
- **Behavior** Be professional and kind with staff, students and the space. Work through problems, trust your instructors, be enthusiastic about the class, and stay dedicated to your craft. Bullying, teasing or name-calling will not be tolerated. It is the goal of our artist instructors to give attention to all troupe members individually and collectively. If a student demands more than their share of energy, parents will be contacted and occasionally asked to come to class to provide that extra attention needed.

**OUR ROLE** is to share our love and knowledge of theatre in a nurturing environment for expression and self-discovery. We strive to be the "highlight of your child's week".

- **We are dedicated**, enthusiastic about our work, and strive for professionalism in all areas. We nurture the imagination and skills of our students in performance and technical theatre "hands-on". Class times include rehearsals, improvisation, theatre games, vocal and physical techniques and more!
- **We will keep you informed** with phone lists, calendars and newsletters. (Please do not distribute lists to outside parties).
- **We are available.** Instructors arrive 15 minutes before class and stay 15 minutes after, if you have questions or concerns. We truly care about your children. Arrangements can also be made to meet or chat by phone with your teacher or the Artistic Education Director, Lee Osterhout-Kaplan. Office hours are Monday through Friday, 1-4 pm.
- **We are partners** with you in your child's well-being and Artistic Education.

**PARENT ROLES:** The role of Debut parents is to support their children in fulfilling expectations and encourage them to take safe, artistic risks to grow in self-confidence and the theatre arts.

### **Scheduling**

- We value your child's health. Children with possibly contagious fevers, coughs, etc. should be kept at home and allowed to rest.
- If Poudre School District is cancelled or released early due to weather, Debut is also cancelled. Missed classes will be rescheduled. Cancellations will be communicated via email.

### **Promptness/Release Policy**

- Directors arrive 15 minutes before and stay 15 minutes after class. Please do not drop off students earlier than 15 minutes before class.
- *Students must be picked up on time! **Parents more than 15 minutes late will be charged a \$20 fee for the director's time.*** Instructors cannot provide rides home and students will not be left to wait alone outside.
- Students will only be released to parents on the carpool list. Contact the instructor prior to class if the student is to be released to someone else. Students will not be released on their own unless they are of driving age.

### **Roles, Costumes, Make-up**

- Every member will receive one or more roles. Parts are determined by audition and role size in previous Debut productions. Every part is important in a play. There is no script that has all equally sized roles. We try to balance smaller roles with larger backstage involvement so that every troupe member is important to the Whole and continually learning new skills.
- World Stage & Act Teen students are encouraged to purchase a Ben Nye personal make-up kit.
- Debut provides costume(s) to students appropriate to the part(s) in their play. Students provide their own black, rubber sole flat shoes and may be asked to provide simple costume pieces from home.
- Families wanting to create their own costume may do so at their own expense and with prior discussion with the director.
- Damage to costumes due to "horsing around" will be charged to the actor. If behavior is inappropriate, the privilege of wearing a Debut costume may be taken away and it's the actors' responsibility to find their own replacement.

### **Visitors**

- Directors cannot be responsible for non-registered students. If a prospective student is interested in observing a class, they are welcome to with a release, or parent present. Arrangements must be made ahead of time with the director.
- Parents who choose to stay during class should be aware that their presence inhibits their child's true expression and ability to develop group dynamics. If you plan to stay, please contact the director before class.